



**CITY OF ELKHORN
COMMON COUNCIL MEETING AGENDA
MARCH 17, 2025 ~ 5:30 p.m.**

Council Chambers, City Administration Offices, 311 Seymour Ct., Elkhorn, Wisconsin

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Public comments are limited to three minutes each. The public may speak on any item of City concern whether or not the topic is included on this agenda. However, if the topic does not pertain to an item listed on the Council agenda, the Council is not permitted to address or discuss the matter during this meeting. Under open meeting laws, the Council must notice an item on the agenda to allow discussion on that matter. If Council is not permitted to discuss your concerns, your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Consent Agenda** *(One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)*
 - a) Council Meeting Minutes: March 3, 2025
 - b) Temporary Class "B" Beer license for the Elkhorn Area Chamber of Commerce, Spring Food Truck at 100 W. Walworth St. on May 17, 2025; 11:00 am to 7:00 pm.
 - c) Temporary Class "B" Beer license for the Walworth County Snowmobile Alliance, Polaris 2026 Snow check Sneak Peek at the Walworth County Fairgrounds 411 E Court St. on March 20, 2025; 3:00 pm to 9:00 pm.
 - d) Discussion and possible decision regarding execution of a Municipal Agreement To Purchase Sodium Chloride On WisDOT Bid (March 2025).
- 6) **Bills Payable**
 - a) Consideration and recommendation to pay
- 7) **Report of City Officers**
 - a) Mayor
 - b) City Administrator
- 8) **Reports of City Boards and Community Partners**
 - a) Fire Advisory
 - b) Library
 - c) Recreation Advisory
 - d) Chamber of Commerce
 - e) Community Grant Writer
- 9) **Unfinished Business**
 - a) Discussion and possible decision regarding findings from Historic Structure Report on Band Shell
 - i) Contract with Beane Engineering for design engineering services for immediate repairs
- 10) **New Business**
 - a) Discussion and possible decision regarding sidewalks on 2025 Westward Drive Reconstruction Project.
 - b) Discussion and possible decision regarding proposed Ordinance No. 2025-07: An Ordinance Amending the City's Regulation of Animals within City Limits by Repealing City Code Sections 9.07, 9.15, 11.14, and 12.04(6) – (11) and Replacing Them with New City Code Section 9.07 Titled "Regulation of Animals within City Limits" *(first and possible second reading)*

- c) Public hearing regarding amendment to City's official map
- d) Discussion and possible decision regarding Ordinance No. 2025-08: An Ordinance Amending the City's Official Map and Creating Section 8.10.14 of the Code of Ordinances for the City of Elkhorn, Walworth County, Wisconsin, relating to an Amendment of the City's Official Map (*first and possible second reading*)
- e) Discussion and possible decision regarding proposed Ordinance No. 2025-09: An Ordinance Amending Elkhorn Municipal Code Section 17.8-9(5)(c) to Permit the Internal Illumination of Projecting Signs (*first and possible second reading*)
- f) Discussion and possible decision regarding recommendation from Legislative & Regulatory Committee on creation of City mission statement, vision statement, and list of core values
- g) Discussion and possible decision regarding amendment to agreement with Foth Infrastructure & Environment, LLC to provide design engineering and construction management services for Lakeland WTP HMO Rehab Project
- h) Discussion and possible decision regarding request from Police Department to declare two police vehicles as surplus and authorize sale
 - i) 2016 Ford Police Interceptor Utility
 - ii) 2013 Chevy Impala
- i) Discussion and possible decision regarding request from Police Department to increase budget for software maintenance services by \$6,300 to obtain access to 2 additional Flock cameras
- j) Discussion and possible decision regarding execution of Change Order No. 3 for the NE WTP Sewer and Water Extensions project in the amount of \$9,986.76.
- k) Discussion and possible decision regarding proposed Ordinance 2025-10: An Ordinance to Approve an Amendment to the Specific Implementation Plan for the Harvest Pointe Villas Condominium — a Planned Unit Development General Development Plan — located on a Vacant Lot off Harvest Way and Market Street (Tax Key No. YA483200001)
- l) Discussion and possible decision regarding request from the Elkhorn Area Fire Department to declare variety of unused equipment as surplus and authorize sale

11) **Adjourn into Closed Session**

- a) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(c) to consider employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
- b) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

12) **Reconvene in Open Session** for possible action on Closed Session items

13) **Adjourn**

DATED at Elkhorn, Wisconsin, this 14th day of MARCH 2025

Rebeca Perez, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk's office at (262) 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.

